



# Project assignment

## Identification of project and project partner

Project acronym	
Name of project partner	

## Assigned employee

Name of employee		
Assignment period Please indicate starting and end date of the assignment. Please consider that the assignment period shall correspond with the reporting period.	Starting date	End date
Version N°		

## Confirmation

With this task assignment, it is confirmed that the above-mentioned *employee* works on the above-mentioned project.

In case that he/she is involved in other public funded projects (please specify in the table below the relevant project acronyms and the funding programmes/sources), it is confirmed that there is no double financing, as not more than 100% of his/her working time will be reported.

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He/she carries out the following project-related tasks in this assignment period:

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He/she is assigned with the following share of his/her working time in this period to carry out the tasks as described above.

Assignment percentage <sup>1</sup>	
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\_\_\_\_\_  
Name of employer

\_\_\_\_\_  
Name of employee

\_\_\_\_\_  
Date<sup>2</sup> and employer's signature

\_\_\_\_\_  
Date<sup>2</sup> and employee's signature

<sup>1</sup> As regards the calculation of the extent of the assignment please refer to annex VIII of the programme manual "How to calculate the assignment percentage".

<sup>2</sup> According to the programmes eligibility rules the project assignment has to be issued and signed before the starting date of the assignment period