

**SMART-SPACE Project**  
**Smart-Manufacturing for Alpine Space SMEs**

**SC and TC Minutes**

**28<sup>th</sup> September 2017**

**Politecnico of Torino – Business Centre - Via Boggio, 59 TORINO**

	<p><b>Registration and Reception</b></p>
	<p><b>Opening:</b></p> <ul style="list-style-type: none"> <li>+ CSP representatives – Hosting Partner (Eleonora Panto, Luca Broglio)</li> <li>+ Mr Roberto Sandrini, SMART-SPACE Project Manager</li> </ul> <p>Roberto Sandrini: remembers that the tomorrow workshop is the step 1 of the task 2.</p>
	<p>+ <b>WP T1 PRESENTATION</b></p> <p>Adrian Fried: general overview</p> <p>Roberto Sandrini recalls that today we will discuss about tasks that remain to be done and how, with a recovering plan.</p> <p>Roberto invites everyone to limit mail flows and urges to use the available tools to share files and information (e.g. Trello).</p> <p>About local/regional events on the territories, they have to be carried out. If the number of interviews to SMEs is minor of previewed, it is not a problem; we have to give evidence that these activities (events) have been done: if they have not been carried out into the 6 precedent months, it's necessary to share the "recovering plan" with R. Sandrini and A. Fried.</p> <p>About the Status of deliverable(s), "round tables" and objectives of T1.4.3 are missing yet</p> <p>A) Task 1.4 – plan to implement T1.4.2 and T1.4.3</p> <p>VENETO INNOVAZIONE - AWS</p> <p>Cristina Koch (AWS) T1.4</p> <p>T1.4 is a preparatory task and it will have a strong impact on what will follow. It is crucial to involve the various local governments.</p> <p>We are speaking about national round table (that is "regional round table" in sense of Interreg): CSP, Veneto Region and Chamber of Commerce have to prepare a list with "who to invite" to the Italian round table.</p>

	<p>It is suggested that they are physical meetings. Attention should be paid to the fact that political difficulties may arise in bringing together entities from different regions of different political guidance.</p> <p>T1.4.2 - Regarding political consultations, is it recommended to perform them in the period of October/November 2017 for 3h maximum.</p> <p>It is required to prepare protocols for the round table and send them to AWS by the end of November.</p> <p>T1.4.2 e T1.4.3 are “pending” and they will be closed by period n.2.</p> <p><b>B) TASK 1.1 – D.T1.1.4: Digital Technologies, social challenges and entrepreneurship in Alpine Space</b></p> <p>Eleonora Pantò (CSP) T1.1</p> <p>Sandrini emphasizes how the report is crucial because it provides the vision! Therefore, it is necessary to do it very well and by devoting the appropriate time.</p> <p>It is suggested to have a look at the following documents/issues:</p> <ul style="list-style-type: none"> <li>- the alpine digital agenda, in particular to the document that speaks specifically about digitization, broadband and innovative start-ups ... and about the need to create connections</li> <li>- European documentation where to find some items like robotics, IoT, BIG DATA, Open Data ... it would need to adapt the European Community line to the Alpine Space specificity, to the mountain area</li> <li>- the mobility issue, and in particular at the electric mobility in the mountain</li> <li>- the so-called "Juncker Plan" for the broadband internet</li> </ul> <p>Sandrini asks to share slides and deliverables with all partners: it must be a main road for the activities that will follow. The various individual paths will have to be considered for the various pilots to be made.</p> <p>The path n.5 must be added to the report. Content must be shared with all partners and comments have to be received before closing the deliverable (second step).</p>
	<p><b>COMMUNICATION ACTIVITIES (TPLJ)</b></p> <p>Simona Knežević Vernon (TPLJ)</p> <p>✚ State of the art</p> <p>Each partner has to organize a regional event by the end of the project. If possible, also trying to have a space on web-news or newspapers.</p> <p>In order for the costs to participate in an event are eligible, it is necessary to demonstrate that a SMART-SPACE topic appears on the event calendar, or that there is a slot for SMART-SPACE presentation, and so on. These required criteria must be met. Otherwise, you should send an email with the various supporting</p>

	<p>documents and the authorization is required (e.g. Someone does not appear on the event agenda, but has a stand: it's ok). Important: to take pictures and send them to Simona.</p> <p>The first newsletter is scheduled for the end of the year. Golden rule: to use the channels already in use by partners, otherwise it's necessary to request permissions.</p> <p>About Social Media: Pantò has already created the FB SmartSpace page (more confidential and ongoing communications) &amp; LinkedIn (more professional) pages: partners are invited to visit and to use them! And give feedback and indications to Eleonora.</p> <p>✚ Next steps</p> <p>For tomorrow workshop: ok for a press release by PPŞ at the end of the day, which will be translated by the I partners in different languages. To date, in fact, there was not so much to communicate: but from now, we need to communicate news about the project.</p>
	<p>✚ <b>WP T4 To Elaborate the SMART SPACE strategy and set-up the strategic partnership to strengthen the Alpine Innovation eco-system for the SMEs' digital innovation</b></p> <p>Roberto Sandrini (CCIAA DL)</p> <p><b>Project and Financial Management</b></p> <p>a) Update of Management topics</p> <p>It is recalled that the reports should include:</p> <ul style="list-style-type: none"> <li>- information on goals and rules on what the report deals with, to avoid more work on verifications and fixes</li> <li>- better descriptions on expenses motivations</li> </ul> <p>Next steering committee: Thursday 8th and Friday 9th February 2018 in Vienna</p> <p><b>b) Financial Management</b></p> <p>Certified expenditure reported in the report: we are overspending than expected (and that is very good). For the 2nd period (ending at the end of the tenth month), Sandrini needs the right values from the partners.</p> <p>Pantò explains to partners that CSP this year has passed from a public to a private majority shareholders. For Italian rules this means the loss of the 15% of the Italian co-funding from the Ministry.</p> <p>CSP contacted both the national contact point and the Ministry of Economy Development (MISE) to communicate this step and to understand if and what this implies in terms of national funding. Pantò asks Sandrini a copy of the subsidy contract document.</p>
	<p><b>SMART-SPACE toolkit implementation: WP T2</b></p> <p>✚ <b>Short info concerning the Expert workshop of 29<sup>th</sup> September (D.T2.2.1) – ALSACE INNOVATION</b></p>

	<p>Valentina Grillea (GmbH): General Overview</p> <p>Jean Jacques Bernardini(Alsace Innov.) presents tomorrow's agenda: experts must be involved, and let them know immediately that they are not just visitors. Parallel sections are not previewed.</p> <p>The session with experts, which is a starting point, must end with something concrete. The discussion with the policymakers will have to continue even after the meeting.</p> <p>The workshop should serve to close the definition of services and tools. From the workshop, the direction to follow have to come out clearly.</p> <p>✚ <b>SMART SPACE Platform (A.T2.1) - AFIL</b></p> <p>Fabiana Pirolo (AFIL)</p> <p>The platform is currently in Italian; the English version is not ready yet, but it will be ready soon. At this time, you must register both to navigate the platform and to download files.</p> <p>Sandrini suggests deleting the registration to navigate but AFIL reports that it is mandatory. It is suggested to introduce an initial "free demo/preview" (a video?), and if the user is interested in the platform then he registers himself, or users may be able to access/credit through a social site (Fb, Linkedin, Google).</p> <p>It is necessary to check if it is not possible to make some content visible even without registering.</p> <p>Sandrini points out that in the case an organization invites a company or a third party to attend a meeting, the organization can not report the costs of the third party.</p> <p>It's important that each expert will have slide copy for following interaction (a checklist of expert participants should be prepared).</p>
	<p>Coffee break</p>
	<p>✚ <b>WP T3 Implementing actions to strengthen the AS innovation eco-system and promote the digital innovation of SMEs</b></p> <p>Sebastian GAY (ARAE)</p> <p>WP3 should produce a Template/model to evaluate the pilot to transfer to the WP4</p> <p>Study visit could be together with the training course</p> <p>The selection of the external partners should be public and put in place with enough time.</p> <p>Clarification needed for the duration of study visit e training visit</p> <p>Discussion and clarification about steps:</p> <ul style="list-style-type: none"> <li>• 2 days study visit two times by June 2018</li> <li>• 2 days training course one time by June 2018</li> </ul> <p>In total 6 days</p> <ul style="list-style-type: none"> <li>• Local training course (40 hours) by December 2018</li> </ul> <p>In case of reduction of the local training the budget should be reduced accordingly.</p> <ul style="list-style-type: none"> <li>• Cross-fertilization by June 2019</li> </ul>

	<p>T3.2.3 can be postponed to September 2018</p> <p>T3.3 Transnational event can be introduce in the project as long as the budget is coherent with this new activity</p> <p>Roberto propose that in the next steering meeting in Vienna every partner should check the numbers of the WP3 and eventually make some amendments supported by budget numbers. To have a clear idea of the transnational activity for SME to be organized.</p> <p>The development of the service should take in consideration the pilot efforts. (piloting could use too much of the effort if not carefully planned)</p>
<b>18.00</b>	Conclusion of the Steering and Technical Committee meetings