



Project Acronym: SMART-SPACE

Project title: Smart manufacturing for Alpine Space SMEsSMEs

Grant Agreement number: ASP478

D.M.3.1

Steering Committee Meeting reports

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Executive Summary

The minutes summarize the Steering and Technical Committee meetings held at Chamber of Commerce, Industrial, Draft, Agriculture Venice's venue past 6th and 7th February 2017 .

All the SMART-SPACE Consortium members were present. BIFOCALPS project representative participated. JS representative (Mr Primoz Skrt).

The kick-off event has been completed with the study visit to LEF (Lean Experience Factory) in San Vito al Tagliamento(PN). This visit helped partners understand better the impact of digital technologies on SMEs and start working on the SMEs' maturity level assessment tool.

To follow the minutes.

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Slides can be downloaded from the following address:

<https://www.dropbox.com/s/sew1o7xovh189a3/SMART%20SPACE%20Kick%20off%20slide.zip?dl=0>

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SMART-SPACE Project Smart-Manufacturing for Alpine Space SMEs

Kick-Off Meeting

6th and 7th of February 2017



Chamber of Commerce of Venice Rovigo Delta Lagunare

San Marco 2032, Calle Larga XXII Marzo – 30124 VENICE (3rd-floor)


1st day: Monday, 6th February 2017

10:00 - 11:00 pm	Registration and Reception
11,00- 12:00 pm	<p>Opening:</p> <p>🚩 Mr. Giacomo De Stefani, Head of Department - CCIAA DL</p> <p>Welcome speech of De Stefani</p> <p>🚩 Introduction of the Partners</p> <p>Presentation of individual partners: during the presentation each partner underlines the link of own institution with project topics and corresponding expectations.</p> <ol style="list-style-type: none">1. Cciaa Venezia Rovigo Delta-Lagunare2. Alsace Innovation3. ARII PACA4. TPLJ5. Bwcon6. ITG Salzburg7. AFIL8. UASRo9. CSP10. ARDI Rhône-Alpes11. Aws12. Veneto region represented by Veneto Innovazione only the second day
12:00-13:30 pm	<p>🚩 Introduction to SMART SPACE Project – CCIAA DL</p> <p>Shared mission of the Consortium: to find the best connection between our project and Industry 4.0</p> <p>Main path: to increase Public and Private intermediaries competences to assist SMEs in traditional industrial sectors to finalize smart innovation processes.</p> <p>Industry 4.0 is an important topic, but there are a lot of projects and initiatives about it, so we have to organize them just to have a better view of the situation.</p> <ul style="list-style-type: none">• Maturity level of the SMEs• Competence of the intermediaries• Policies and networking• Targets: SMEs, intermediaries, local and regional authorities• Training actions addressed to operators and cluster managers.• SMES: 300 SMEs involved• INTERMEDIARIES: 40 operators trained• REGIONAL AUTHORITIES: 10 authorities trained <p>There are 4 steps: analysis – implementation – awareness and piloting – follow up</p>


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	<p> The impact of SMART SPACE</p> <p>For the SMEs – Juergen Jaehnert-BWCON and Andreas Heinzmann-UASRo</p> <ul style="list-style-type: none"> • We have to use a common language. • Smart factory: decentralized units with the capability of self organization and self optimization (high adaptability and flexibility with an intelligent combination of man and machine) • Assistance in the evaluation of the maturity level of SMEs • Development of a strategy how SMEs can start with smart manufacturing. • New Technologies • Increase efficiency in production • Optimize production oriented processes • Reduce production cost <p>For the intermediaries – Sebastien Gay-ARDI and Marzia Morgantini - AFIL</p> <p>STEP1 – Analysis of SMEs needs and challenges for Smart Manufacturing</p> <p>Analysis of needs and deficiencies of the SMEs</p> <p>Selection of urgent priorities in term of digitalization, soft skills or sectoral skills</p> <p>STEP2: Define topics for the Intermediaries on how they can support the SMEs on smart manufacturing</p> <p>Analysis of competences of intermediaries on smart technologies, existing offers of the intermediaries, how sectoral clusters with digital clusters and SMEs</p> <p>Gap analysis define the digital operator profile</p> <p>STEP3 – Pilot actions for intermediaries</p> <p>For the Regional Authorities – Jean Jacques Bernardini and CCIAA DL team</p> <ul style="list-style-type: none"> • Regional Authorities in charge for: S3 implementation, OP ERDF 2014-2020; 2020+, Innovation and Technology Transfer to SMEs and Clusters; to support Clusters development and the Digital Agenda • Ministries, National and Regional Agencies involved with the national implementation of the industrial transformation • Other Regional Authorities interested to the project topics • Transnational networks dealing with Industry 4.0 • EU Authorities in charge for the Digital Agenda, the Industry 4.0, etc
13:50- 14:30 pm	Lunch Break
14.30-16.00	<p> SMART SPACE Project and the eco-system of Innovation</p> <p>EUSALP Strategy and BIFOCALPS Project - CCIAA DL; BIFOCALPS – Massimiliano Bertetti</p> <p>EUSALP macro regional strategy: The macro region strategies exist and we have to take them in consideration. We have to consider the other projects funded by Interreg AS too, for avoiding thematic overlaps and creating mutual synergies.</p> <p>E.g. to find the right connection with BIFOCALPS Interreg project that aims to boost collaboration and synergies among main actors of Alpine region innovation system for a sustainable, smart and</p>

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	<p>competitive development of the value chain of manufacturing sector towards FoF practices.</p> <p>EU – Digital Agenda (CCIAA DL)</p> <p>According to the Digital Single Market strategy and the roadmap to digitise EU Industry, SMART-SPACE project supports the setting up of an Alpine Strategic Partnership and a Digital Innovation HUB, the former to gather and optimize local and EU initiatives on the topics and increase their impact, the latter to share instruments&solutions not available at local level and build transnational networks for AS growth and eco-innovation.</p> <p>EU- S3 Industrial Modernization platform - Sebastien Gay-ARDI</p> <ul style="list-style-type: none"> • S3Ps aim to support alignment of smart specialisation in Europe • The methodology is inspired by the Vanguard Initiative in facilitating value chains at European scale through interregional cooperation <p>We need this to boost innovation an investment projects through inter-regional cooperation of innovation actors working beyond borders.</p> <p>VANGUARD Initiative - Sebastien Gay-ARDI</p> <p>Vanguard Initiative is a network of 30 regions focused on industry and investments for demonstrators and pilots on European lead-markets supported by instruments at all policy levels.</p> <p>Upgrading regional clusters into world-class clusters through cross-border cooperation and networking in international value chains.</p> <p>KIC AVM, FACTORY OF THE FUTURE – Jean Jacques Bernardini - ALSACE Innovation</p> <p>The European Factories of the Future Research Association (EFFRA) is an industry-driven association promoting the development of new and innovative production technologies. EFFRA's key objective is to promote pre-competitive research on production technologies within the European Research Area by engaging in a public-private partnership with the European Union called 'Factories of the Future'.</p>
16.00-17.15	<p> SMART-SPACE results – CCIAA DL, ARDI, BWCON</p> <p>Smart Space strategy: to propose an Alpine Space model of cooperation addressed to the Innovation eco-system to foster SMEs digital innovation processes combining national and local disparities, barriers and existing expertise to strengthen the growth of the strategic industrial sectors.</p> <p>It will contribute to the wider Alpine Space Programme strategy and the EUSALP macro-regional strategy.</p> <p>Expected results:</p> <ol style="list-style-type: none"> 1. Policy makers and Innovation stakeholders integrate smart manufacturing innovation

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	<p>processes within the AS industrial system with a shared-model of sustainable growth</p> <ol style="list-style-type: none"> 2. Public and Private intermediaries increase their competence to assist SMEs from traditional sectors to finalise smart innovation processes 3. SMEs from traditional industrial sectors are assisted in adopting the digital technology and added value-services to improve their products and their business model
17.15 – 19.00	<p> Overall Project Thematic WPs presentation</p> <p>WPT2 - The implementation of the Alpine Digital Innovation HUB to boost smart innovation in AS <i>BW CON – Jürgen Jaehnert</i> Objectives:</p> <ul style="list-style-type: none"> • Guidance to European Industry for their digitisation processes • Implementation of an Alpine DIH to integrate the SMART-SPACE strategy and to support AS Innovation eco-systems for SMEs competitiveness and growth with digital technologies • The HUB integrates the SMART Manufacturing synergic platform addressed to SMEs, with learning actions for intermediaries and tools for the Policy makers <p>WPT3 – Implementing actions to strengthening AS innovation eco-system and promote the digital innovation in SME ARDI – Sebastien Gay Objectives:</p> <ul style="list-style-type: none"> • Capacity building and training actions for intermediaries • Cross-fertilization actions/matching for clusters managers in 11 regions • Pilot actions methodology for the SMEs • Actions addressed to SMEs for industry 4.0 and digitalization • Cooperation among Alpine policy makers and innovation stakeholders to set-up the Strategic Partnership <p>WPT4 – To Elaborate the SMART SPACE strategy and set-up the strategic partnership to strengthen the Alpine innovation eco-system for the SMEs’ digital innovation CCIAA DL</p> <ul style="list-style-type: none"> • Evaluation of the Pilot Action addressed to SMEs and Policy makers • Elaboration of the SMART SPACE strategy • Setting-up of the AS strategic partnership to promote AS SMEs digitization • AS Digital Innovation Hub sustainability plan • Transferability actions
19.00 – 20.00	Networking buffet

2nd day: Tuesday, 7th February 2017

09.00 – 09.30	Reception
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09:30- 10:45 am	<p>🚩 SET-UP OF THE SMART-SPACE Steering Committee</p> <p>a) Administrative and financial management; First Level Control and eligibility of expenditure, Reporting Procedures and use of EMS platform (Mr. Primoz Skrt- Alpine Space JS and Francesca Zotti CCIAA DL)</p> <p>JS will give constant support during project implementation, tools such as fact sheets, guidance documents, templates; thematic events, trainings, opportunities to meet peers, dissemination of project's results. Support tools:</p> <ul style="list-style-type: none">• Project implementation handbook• E-monitoring system for interreg programmes (platform for project reporting and monitoring, all partners must to be registered)• Staff costs:• Real costs or• 20% flat rate of all other direct costs in this case no time sheets needed• Please change the assignment as little as possible, and only for objective reasons.• 6 monthly task report (for each single assignment and has to correspond to the project periods indicated in the AF <p>Changes in ERDF budget: up to € 10.000,00 or 20% of WP: LP must check and monitor them.</p> <p>Office and admin costs:</p> <ul style="list-style-type: none">• Flat rate of 15% of the reported staff costs• No direct administrative costs can be claimed in addition• No need to document that expenditure has been incurred and paid <p>Traffic and accommodation costs:</p> <ul style="list-style-type: none">• Connected to PP's staff members being involved in the project activities (not external experts or observers)• Eligible travel costs only in project's area. In other area must to be approved by the JS <p>External expertise:</p> <ul style="list-style-type: none">• Expenses based on contracts among PP or between PP and observers are ineligible <p>Reporting:</p> <ul style="list-style-type: none">• Compiled, certified and submitted via the eMS• Responsibility of all partners• Partners to report timely and in full• LP consolidates information at project level• Basis for payment• Timing is twice a year: first in march second in September <p>Partner report:</p> <ul style="list-style-type: none">• Activities, deliverables, <p>Nota bene: Partner reports before the submission have to wait for LP validation</p> <p>b) Qualitative standard for the implementation of the project (CCIAA DL) c) Internal communication plan (CCIAA DL) d) Approval of the rules of procedures of the steering committee and the</p>
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	monitoring&technical committee: final approval by e-mail with the validation of kick off meeting minutes.
10:45 - 11:45 pm	<p>SMART SPACE – project implementation</p> <p>WPT1 – The digital revolution to support AS innovation and growth Presentation of the T1 overall activities, workplan and PPs obligation Presentation of the detailed T1 six-monthly workplan Andreas Heinzmann - UA Rosenheim</p>
11:45- 12:30 pm	<p>Communication and Dissemination Activities</p> <p>Presentation of the Communication activities – deadlines – PPs involvement Simona Vernon - Technology Park Ljubljana</p> <p>GENERAL COMMUNICATION ACTIVITIES</p> <ul style="list-style-type: none"> • Internal comm. Plan and rules • Project meetings – minutes, info on website • Quality monitoring reports – press releases • SMART-SPACE agreement event • National transferability action report • Transnational transferability actions report • Communication report • Project website • Project graphic image • Roll up and posters • Newsletter and comm. Templates • Leaflet on the project • Results brochure • Success cases brochure • Strategic cluster partnership and digital innovation HUB presentation and roadmap • Regional workshops for innovation stakeholders • Final event • Event in Bruxelles • Social networks action plan • Set up of social profiles • Maintenance and updates reports • Newsletter • Press releases and press conference • Articles
12.30 – 13.30	Lunch Break
13.30 - 14.00	Moving to Tronchetto (where the bus is waiting the partners)
14:00 – 15:30 pm	Departure from Tronchetto to visit LEF (Factory 4.0 model – San Vito al Tagliamento)
15:20 – 17:00 am (estimated)	Visiting LEF – Zona Industriale di Ponte Rosso a San vito al Tagliamento in via Casabianca 3

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	<p>Thanks to the availability of LEF, partners visited the premises and learnt about SMEs' digitisation, learning processes addressed to SMEs, quality of services provided by Intermediaries.</p> <p>http://www.leanexperiencefactory.com/it/contatti.html</p> <p>https://www.youtube.com/watch?v=Hl-Vbs6Ez60</p>
18.30 (estimated)	Arrival to the Airport Marco Polo/Venice railway station (according to the Partners' needs and departure timing).

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List of participants

Alsace Innovation	Jean Jacques Bernardini	FRANCE
ARII PACA	Eduard Dulau	FRANCE
TPLJ	Simona Zneževič Vernon	SLOVENIA
Bwcon	Jurgen Jahnert	GERMANY
Bwcon	Sina Baku	GERMANY
ITG Salzburg	Bernhard Lehofer	AUSTRIA
AFIL	Marzia Morgantini	ITALY
UASRo	Adrian Fried	GERMANY
UASRo	Bettina Ruth Anneser	GERMANY
CSP	Michela Pollone	ITALY
ARDI Rhône-Alpes	Sebastien Gay	FRANCE
Aws	Christina Koch	AUSTRIA
Veneto Region represented by Veneto Innovazione only the second day	Maria Sole D’Orazio	ITALY
AFIL	Andrea Jester	ITALY
AFIL	Andrea Piccinini	ITALY
AFIL	Roberta Curiazzi	ITALY
CCIAA DL	Zotti Francesca	ITALY
CCIAA DL	Faggin Jacopo	ITALY
CCIAA DL	Reddi Patrizia	ITALY
CCIAA DL	De Stefani Giacomo	ITALY